

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 15, 2004
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:15 p.m.

Members present:

Dianne El-Hajj, President
Cathy Abel, Vice President
Dustin Burns, Clerk
Julie McIntosh, Member

Members absent:

Barbara Ryan, Member (Excused)

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Kayla Bodner and Samantha Diamond, 7th grade students from Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: McIntosh

Second: Abel

Vote: 4-0 (Ryan, absent)

B. REPORTS AND PRESENTATIONS

Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Enrollment Report
- 1.3. Developer Fees Collection Report
- 1.4. Schedule of Upcoming Events

Dr. Johnson reported that students from all of the schools have written letters supporting the need for a new public library. Those letters will be provided to the City Manager to forward to Sacramento.

Dr. Pat Shaw reported on the student registration process for the upcoming school year. Many students are being registered and there are many interdistrict attendance requests. The ERC is registering all new students throughout the remainder of the school year.

Spotlight on Learning - Recognition of Rio Seco Student Participants in the San Diego County Science Field Day

Dr. Shaw introduced Heather Glanz, science teacher from Rio Seco, who shared information on the San Diego County Science Field Day and introduced the students who participated in the special event. Many awards were presented to her students.

Report and Recognition of Santee School District Student Participation in the "Green School" program

Dave Massey, science teacher at Chet F. Harritt, introduced the students from Chet F. Harritt who participated in the "Green School" program. The students reported the purpose of the "Green School" and their participation in the project. They investigated energy usage in the Boardroom during the meeting and will report their findings in the future to the Board.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

President El-Hajj opened the public hearing on the 2004-05 Santee School District Budget. There were no comments and the public hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

Superintendent

- 1.1. Approval of Minutes
- 1.2. Consideration to Cancel July 6, 2004 Board of Education Meeting

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval of Financial Reports
- 2.5. Approval/Ratification of Revolving Cash Report
- 2.6. Acceptance of Donations
- 2.7. Adoption of Resolution No. 0304-42 for Transfer Between the General Fund and All Other Funds
- 2.8. Amendment of Resolution No. 0304-33, California State Teachers' Retirement System (CALSTRS) Retirement Incentive Program
- 2.9. Award of Bid #03/04-001-01, Portable Building Moves & Setup
- 2.10. Authorization to Enter Into Contract for Inspector Services
- 2.11. Approval of Quarterly Financial Disclosure, SB 564
- 2.12. Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services
- 2.13. Approval of Transportation Fee Schedule for 2004-05

Educational Services

- 3.1. Approval of Extended Travel Request for Junior High Leadership Students from Pepper Drive and Prospect Avenue Schools to Mast Park in Santee
- 3.2. Approval of Consolidated Application, Part 1, for the 2004-05 School Year
- 3.3. Approval of Single School Site Plans
- 3.4. Approval of School Safety Plans
- 3.5. Approval to Submit the Safe and Healthy Kids Annual Report
- 3.6. Approval of Memorandum of Understanding (MOU) and Memorandum of Agreement (MOA) for the Safe Schools Healthy Students Grant Application
- 3.7. Approval of Resolution #0304-43 to Receive One-time Funds from the State of California Child Development Services for the State Preschool Program
- 3.8. Change of 2004-05 School Schedule for Sycamore Canyon School
- 3.9. Approval for Revision of Memorandum of Agreement with Harmonium

3.10 Report and Approval of Automatic External Defibrillators (AED's) Implementation Plan

Human Resources

- 4.1. Personnel, Regular (A copy to become part of the minutes.)
- 4.2. Approval of Two New Job Descriptions: 1) Student Attendance Clerk, and 2) Data Specialist
- 4.3. Adoption of Proposed Decision of Administrative Law Judge Regarding Certificated Employee and Issuance of Final Notices

Motion: McIntosh

Second: Abel

Vote: 4-0 (Ryan, absent)

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Report on Board Advisory Committee for Creating a Long-Term Revenue Enhancement Master Plan

Superintendent Lis Johnson shared that she met with President El-Hajj and Member Ryan, Board representatives to the advisory committee, and reported on the status of establishing this committee. She presented to the Board a list of prospective names to be appointed to the advisory committee. All Board members present approved of the names presented: Ted Doughty, Dan Bartholomew, Ben Dolinka, Joe Brock, Michael Carcioppolo, Bryan Jones, Doug Williford, Brian Lewis, and Carlos Estrella. Dr. Johnson will continue to seek an employee with business experience and a member of the Chamber of Commerce to be part of the committee.

Business Services

- 2.1. Approval of 2003-04 Budget Revisions for May

Dr. Johnson presented the budget revisions for May and gave a brief explanation.

Motion: McIntosh

Second: Abel

Vote: 4-0 (Ryan, absent)

- 2.2. Adoption of 2004-05 Santee School District Budget

Dr. Johnson introduced Carlos Estrella, District Fiscal Services Analyst, who presented an overview of the District Budget for 2004-05 presented for adoption. (A copy will be included as part of the minutes.)

President El-Hajj asked Mr. Estrella if the projected carryover was consistent with the past number of years. Mr. Estrella said that historically the carryovers were consistent with the carryover balance being projected for 2004-05.

Member McIntosh asked about the Sycamore Canyon donation amount being less than the \$50,000 that had been confirmed. Mrs. Lenhoff addressed the Board to share that they have currently presented only the amount of money that has been actually received. The additional dollars being donated by corporations are forthcoming.

Dr. Johnson guided the Board through the budget reduction implementation chart and shared some of the slight changes due to newly vacant positions.

It was moved and seconded to adopt the 2004-05 Santee School District Budget.

Motion: McIntosh

Second: Abel

Vote: 4-0 (Ryan, absent)

Educational Services (None)

Human Resources

- 4.1. Adoption of Resolution No. 0304-44 to Reduce Hours of Identified Classified Employees and to Lay-Off Identified Classified Employees

Mr. John Tofflemire presented the Resolution to reduce two interpreters for the hearing impaired whose services will not be needed for the 2004-05 school year. It was moved and seconded to adopt Resolution No. 0304-44.

Motion: McIntosh

Second: Abel

Vote: 4-0 (Ryan, absent)

G. BOARD POLICIES AND BYLAWS (none)

1. First Readings (None)
2. Second Readings

2.1. Revised BP 3515 Campus Security

Dr. Johnson presented the revised policy that will address the requirement for staff to wear district identification badges beginning in October of the 2004-05 school year. Member Burns shared that he supports employees wearing ID badges as a safety issue. Member McIntosh shared some of the positive reasons from her experiences with staff wearing ID badges. President El-Hajj suggested that schools have adhesive stickers that identify visitors on campus as an additional safety precaution. It was moved and seconded to approve the revisions to BP 3515 Campus Security and the supporting AR 3515.2.

Motion: Abel

Second: Burns

Vote: 4-0 (Ryan, absent)

H. BOARD COMMUNICATION

Board members shared their plans to attend the CSBA conference in December 2004. All Board members, with the exception of Dianne El-Hajj, will plan to attend and reservations will be made for them.

President El-Hajj excused Barbara Ryan's absence due to business out of town.

President El-Hajj congratulated Julie McIntosh, who was married last weekend and is now Mrs. Julie Juare.

Member Burns shared that he would like to initiate the idea of having 8th grade student Board representatives for the next school year to promote dialogue with students. He would like to have all Board members share how to make this work. Member Burns has asked that this item be placed on an upcoming Board agenda for discussion and possible action.

Member Abel shared that with elections coming in November, after serving on the Board for 12 years, she will not be seeking another term on the Board in the November election.

It was decided that the special meeting on June 22, 2004 will begin at 6:00 p.m.

Dr. Johnson reported that Barratt and Barratt is interested in providing some of their advertising space in the Californian to promote our schools and students.

Dr. Johnson shared that she met with Bryan Jones, vice mayor, and discussed having students provide articles to be published in the Santee City publication. All members present agreed that it would be a positive activity.

President El-Hajj requested that a trimester joint City Council and School Board meeting be scheduled during the summer, prior to the end of August.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator

Agency Negotiator: John Tofflemire, Director, Human Resources

Employee Organizations: Santee Teachers Association (STA)

California School Employees Association (CSEA)

3. Student Discipline Matters
4. Discussion about Real Property

Location: Renzulli Site and Santee School Site

Agency Negotiator: Lis Johnson, Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 10:30 p.m. No action was reported. The June 15, 2004, regular meeting adjourned at 10:30 p.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D, Secretary